

FLORAL MINISTRY TEAM  
CHARTER, POLICES, AND PROCEDURES

MISSION

The Floral Ministry Team mission will be to :

- Honor God while ministering to his people through the Floral Ministry.

FUNCTION and PURPOSE:

- To assemble floral arrangements by breaking down the larger flower arrangements that are placed each Sunday near the pulpit in the main TBC sanctuary into smaller vase arrangements.
- The purpose is to make these smaller arrangements available for distribution by Deacons on Call, Meals on Wheels, or any TBC church members available to deliver them to those who are in assisted living, nursing homes, home bound, in the hospital and anyone needing to receive the uplifting joy of receiving fresh flowers.

PERFORMANCE

As needed, but not less frequently than once a year, review and recommend changes to the Team policies and procedures and addendum for approval by the Church.

DURATION

The team shall continue in existence indefinitely until terminated by amendment bylaws.

LEADER

The Team Leader shall be nominated by the Ministry Matching Team and approved by the Church. If the Team Leader is unable to attend a Team meeting, the Team Leader shall designate another member of the Team to lead the meeting.

MEMBERSHIP

The Ministry Matching Team shall nominate members in sufficient numbers to carry out the Mission of the Team, based on the recommendations of the Team Leader and Staff Liaison. The assigned Staff Liaison shall be a non-voting member.

MEETINGS

A meeting of the Team may be called at any time by the Team Leader or any other two members. A majority of the members of the Team shall constitute a quorum for the transaction of Team business.

All Team meetings shall be open to Church members and invited guests, excepts for those matters which may require an executive session. Participation in Team deliberations, however, shall only be by invitation of the Team.

MINUTES/REPORTS

The Team may designate a person to summarize the proceedings of the Team's meetings.

EFFECTIVE DATE

This Charter was approved by the Church to be effective January 2020 and shall govern the operation the Team hereafter.