

Monday, July 6, 2009
6:00 PM
Grand Room – Creative Life Center

The meeting of the Trustees was held on Monday, July 6, 2009 at 6:00pm with Jim Adams, Trustee Chair, presiding.

In attendance:

TRUSTEES: Jim Adams, Paul Bracher, Jay Clingman, Gene Dawson, Sr., Wayne Grant, Les Hollon, Ed Howie, Troy Jessee, Linda Kainz, Cindy Marini, Carl Register.

ABSENT: Dave Ballard, Ken Smith

GUESTS: Tom Hill, Ross Johns

OBSERVERS: None

Troy Jessee opened the meeting with a devotion built on Acts 1:8. He took prayer requests and led in prayer. The minutes of June 1, 2009 and June 15, 2009 meetings were approved.

At 6:15pm Jim Adams called the meeting into an Executive Session for the purpose of discussing the recommendations of the Facilities sub-team. Tom Hill and Ross Johns were guests at this meeting. At 6:45 PM the regular meeting was re-convened.

1. **Update from the Senior Pastor:** Pastor Les Hollon expressed his gratitude for the successes and the challenges of the first four months of his ministry at Trinity:
 - a. **60th Anniversary Weekend:** It was a weekend when “The past blessed the future and the future blessed the past”. Les stated that he was very energized by the anniversary event, saying that the service took on “the life hope of God’s best for Trinity.” He said that the dedication of TriPoint was a sign of our congregation in partnership with the community.
 - b. **Ministry Plan Process:** Les described the synergy between the congregation and the laity as the Ministry Plan moves forward as the ongoing experience of a “sustainable passion”. The Ministry Plan embodies doable actions as we proceed in the future. Les reported that the working phase is underway and that the staff is working with Gregory and the Finance/Stewardship Teams to assess the financial dimension as the Ministry Plan moves forward. The staff was pleased with the combined Ministry Plan presentation. Les said that the Ministry Plan is on schedule and a second draft will be presented in a combined meeting of Trustees, staff, Personnel, Finance and Stewardship Teams on August 10, 2009.
 - c. **Wednesday evening schedule:** Les reported that he and the staff are currently evaluating the Wednesday evening format and looking at ways to incorporate additional programming that would allow for more family enrichment without taking away from the current elements of Wednesday nights.
 - d. **Senior Pastor Job Description:** Les and Paul Bracher are working together to finalize a draft of the job description for Trustee input. The evaluation process for the Senior Pastor is still an open item. Jim Adams requested that this be presented to and approved by the Trustees prior to the end of the Church year.
 - e. **Sixth Ministry Plan Objective:** Les and the staff would like to add a 6th Ministry Plan objective which would include “Expansion of Small Group Ministry” as a key objective for 2009-10.
 - f. **Minister of Music and Worship Arts Search Team:** The team will be electing co-chairs at its next meeting and has been developing an “eclectic identity”. The team met with the co-chairs of the Pastor Search Team for input on how their work was conducted. The team is very aware that the search needs to be done right so that the right person is called.
 - g. **TriPoint Chaplain Search Team:** Les stated that the team hopes to have a candidate to present to the congregation in September or October and that they are working diligently to make this happen.
 - h. **Student Ministry:** This area continues to be a challenge as we try to grow the high school and middle school ministry to a critical mass to create excitement. Les is meeting weekly with Nils Smith and Chris Triputi. This is a high priority. Les said that we are “nowhere near where we want to be, but we are doing better.”

Les stated that life transformation is key in the life of the Church and that it is fun to be a part of this type of energy.

2. **TriPoint Operations Update:** Tom Hill thanked the Trustees for their ongoing support and provided an update of the first two weeks of operations.
 - a. **YMCA :** The YMCA relationship continues to go well. The synergy between the YMCA and Trinity activities has exceeded everyone's expectations.
 - b. **Security:** Tom reported on the extensive security that is in place throughout Trinity's portion of TriPoint. There are 16 cameras, a real-time DVD monitored by a service that will call the police and four staff members in an emergency. Tom reported that the YMCA does not use security cameras in any of their campuses, so there is nothing on the YMCA side that is integrated with Trinity's.
 - c. **Policies and Procedures:** Tom said that they are being developed and refined on a daily basis.
 - d. **Coffee Shop:** The permanent exterior signage will be installed this coming week plus three directional signs. There are 8 part-time employees in addition to the manager and assistant manager. Managing the payroll vs. work flow continues to be a challenge. For the first 11 days of operation, the coffee shop had total sales of \$6,500. Tom reported that the breakeven point is projected at \$725/day. We have averaged 119 customers per day who spent an average of \$5.45/customer. The YMCA reports there are 600 "swipes" per day coming through its side.
 - e. **Ministry Plan:** Les reported that a "relational ministry team" is being developed to connect with the 600 people per day coming through the facility. He and Jaime Puente are beginning a Bible Study on Sunday mornings. The Worship service will also be broadcast in real time. Les and the staff are evaluating the challenge between Sunday programming offered at the Mulberry campus vs. reaching the un-churched on Sundays at the TriPoint campus. Les is pleased with the strong start we've had in July.
 - f. **Meeting Rooms:** Tom stated that they are being utilized and there is strong interest in these rooms from the community. The TriPoint team is considering whether an event planner should be hired to manage the meeting rooms.
3. **Revisions to Trustee P&P:** Jim reminded the Trustees that the Governance Team has asked all teams to submit any revisions to their policies and procedures prior by August 31. Jim asked that any suggested revisions be submitted to him or Cindy Marini so that a draft can be prepared for distribution at the next Trustee meeting.
4. **Future Meetings:**
7. **Sub-Team Reports:**
 - a. **Finance Team:** Paul Bracher reported that the Finance and Personnel Teams are meeting jointly this coming week. He also said that the Finance Team feels it is very important for the Church to include in next year's budget adequate funding for major maintenance and capital reserves. Les Hollon confirmed that it is a priority item in the Ministry Plan.
 - b. **Missions:** Troy Jessee reported on the exciting ministry opportunities planned for next year including resuming international mission trips. The Missions Team is preparing a presentation of past missions involvement for the 60th Anniversary Celebration.
 - c. **Lay Ministry Team:** Ken Smith reported that his team is advancing their work on the STAR lay ministry directory for use by the Ministry Matching Team.
 - d. **Discipleship and Education:** Wayne Grant reported on the two new single adult Sunday School classes have begun.
 - e. **Music and Worship:** Linda Kainz reported that the team will be meeting to finalize the first draft of the Worship Ministry Plan.
 - f. **Deacons:** Cindy Marini reported that the Deacon Council is planning to hold its June 16th meeting at TriPoint, and that the Council will use its July meeting to brainstorm about its Ministry Plan for next year. She was also excited about a meeting of all Past Deacon Officers that will be held on July 8.
8. **New Business:** None

There being no further business, the meeting was adjourned at 8:15 pm.

Signed by: Cindy Marini, Secretary