

MEMBERSHIP TEAM
CHARTER, POLICIES and PROCEDURES

MISSION:

The Membership Team, hereafter called the Team, shall investigate and report to the Church on any question regarding admission or dismissal of members in accordance with its policies and procedures. The Team shall report to the Church in a timely manner, generally within thirty days of the question being submitted.

FUNCTION:

To meet only on an as-required basis to accomplish its stated intent in the Church bylaws as follows:

- Investigate and report to the Church on any question of Church membership qualification referred to it.
- Recommend as necessary to the Church withdrawal of an individual's Church membership should that member become an offense to the Church by reason of immoral or unchristian conduct or by denying acceptance of Foundational Doctrines of the Church. Such recommendation may only occur after due personal notice and hearing in private with the Team, and after faithful efforts have been made to bring such member to repentance, and upon the vote of a majority of the Church's members present and voting at a regular business meeting to approve the Team's recommendation. The basis for the Team's recommendation shall generally not be made officially public, announced in public, or put forward to the general Church membership or the general public.
- Recommend restoration of an individual's membership after membership had been withdrawn should that individual make proper acknowledgements with evidence of sincere repentance.
- Seek, upon receipt of a member's request to be released from his or her obligations to the Church, to secure that member's continuance in fellowship in coordination with the Pastor. If the Pastor's and Team's efforts fail, then such request shall be granted and membership terminated.

TEAM PERFORMANCE:

As needed, but not less frequently than once a year, review and recommend changes to the Team's policies and procedures for approval by the Church.

DURATION:

The Team shall continue in existence indefinitely until terminated by amendment of the bylaws.

TEAM LEADER:

The Team Leader shall be nominated by the Ministry Matching Team and approved by the Church body. If the Team Leader is unable to attend a Team meeting, the Team Leader shall designate another member of the Team to lead the meeting.

TEAM MEMBERSHIP:

To effectively carry out the mission of the team, it is recommended that the team have approximately seven members to serve on the team. The assigned staff liaison shall be a non-voting member.

MEETINGS:

A meeting of the Team shall be called by the Team Leader upon notification by the assigned staff liaison of a matter requiring the Team's attention. Notices of Team meetings shall be delivered to the Church office by the Team Leader to be placed on the master church calendar at least seven days prior to the meeting. A majority of the members of the Team shall constitute a quorum for the transaction of Team business. Except in unusual circumstances, the Senior Pastor or his designated member of the Pastoral Staff will be specifically expected to fully participate in the meetings. All Team meetings shall be open to Church members and invited guests, except for those matters which may require an executive session. Participation in Team deliberations, however, shall only be by invitation of the Team.

MINUTES & REPORTS:

The Team may designate a person to summarize the proceedings of the Team's meetings. The records of the Team shall be delivered to the Church Business Administrator to be retained in accordance with the retention policy established by the Church.

EFFECTIVE DATE:

This Charter was approved by the Church to be effective _____, 2008, and shall govern the operation of the Team hereafter.