

**Trinity Baptist Church
Trustee Meeting Minutes**

Monday, September 19, 2011
6:00 PM
Gymnasium

The regular meeting of the Trustees was held on Monday, September 19, 2011 at 6:00pm with Jay Clingman, Trustee Chair, presiding.

In attendance:

TRUSTEES PRESENT: Joe Brooks, Dianna Crocker, Joe Gaydos, Wayne Grant, Les Hollon, Paige Kyle, Cindy Marini, Donna McIlveen, Mel Pankey and Carl Register.

ABSENT: Paul Bracher, Ed Howie

STAFF: Ed Nelson, Donn Wisdom

GUESTS: Marjorie Brake, Fredda and Joe Gill

Jay Clingman opened the meeting with a devotional from II Corinthians 5:17. He challenged the Trustees work with the staff to challenge the “status quo” and envision bold new worlds, and then led in a time of prayer.

1. **Approval of Prior Minutes.** The minutes of the August 8 and August 22, 2011 meetings were approved.
2. **Update from Ministry Matching Team.** Kathryn Howie, Team Leader, presented the 2011-12 Ministry Team roster and team leaders for next year. Pending approval by the Church at the Annual Meeting, the ex-officio Trustees will be: Phyllis Patterson (D&E), Dick Foster (Lay Ministry), Mary Osborne (Missions), Fredda Gill (M&WA) and Tom Hill (Deacons). She also said that the Women’s and Men’s Ministry Teams will be rolling into the D&E Team under the leadership of the staff and will not be separate entities next year.
3. **Affirmation of the 2011-12 Ministry Plan:** Pastor Les Hollon said that next year’s plan contains “bold initiatives to significantly move the ball down the field” for growth and renewal at Trinity. He said that going into the last two weeks of the year, we are on target to reach the projected budget for 2010-11. Ed Nelson affirmed that the 2011-12 Ministry Plan had not changed since what was presented at the Town Hall meeting. Therefore, upon motion made and seconded, the Trustees unanimously affirmed the 2011-12 Ministry Plan, which will be presented to the Church for approval at the Annual Meeting on September 25, 2011.
3. **Update from Church Administrator:** Ed Nelson updated the Trustees on several outstanding matters:
 - Logston School of Theology is in its third week of classes at Trinity with seven students, and operations are going well.
 - The Downtown Rotary Club has decided to partner with the Scottish Rite Temple for its weekly luncheons. While there was great enthusiasm to partner with Trinity at TriPoint, the shortage of parking was an issue.
 - The Sanctuary Renovation Team is beginning its work and meets every other Monday. They are scheduled to tour the back of house areas of the Sanctuary and begin the RFP/RFQ process.
 - The Finance Team has recently become aware of a lapsed entity called The Trinity Foundation, which was established in 1958 for the purpose of accepting legacy gifts and other estate planning vehicles. The Finance Team will re-institute this entity with the Secretary of State.
 - Grace Coffee Café is ahead of the same period last year (less significant losses) thru the end of August 2011. Ed is currently seeking and sourcing a strategic partner for GCC.
4. **Update from the Senior Pastor –** Pastor Les Hollon updated the Trustees on the following matters:
 - **New Sunday AM Worship Service** - Les shared the history of the process leading up to this recommendation for a second service, including extensive research conducted, focus groups from within the church and community, and input from the Pastoral staff. He said that we are trying to reach two audiences through this service: (1) mid-20s to mid-40s along the 281 corridor to Stone Oak, and (2) people from the Trinity family who

want an additional worship experience. The service is expected to be launched in mid-February coinciding with Upward Basketball. Les shared the details from a meeting he and Donn Wisdom had with John Hines, a media and production consultant from Houston, who walked the campus looking at the various worship areas and provided input as to format.

Les then gave the details of the anticipated Sunday Morning format: The new service will begin at 9:09am and be held in the Gym for 46 minutes. At 9:55, members will move to Sunday School for a 10:10 start time. Sunday School will end at 11:05, when folks will have the opportunity to move to the Sanctuary for the traditional, blended Worship service starting at approximately 11:15 until 12:15pm. Les confirmed that this format is 100% supported by the Pastoral staff.

Donn Wisdom presented a copy of the notes from the meeting with John Hines listing the necessary upgrades to the FF&E in order to have the service in the gym. He said that the space needs to be kept very flexible, as it will be in use by Upward Basketball on Saturdays until 6pm. The Trustees asked many questions and had a time of discussion. Jay Clingman encouraged the Trustees to digest and pray about this information, and to continue to ask questions. The details of the new Sunday format will be presented to the Deacons and to the congregation at a Town Hall meeting on October 16.

- **Alpha Home Merger:** Les updated the Trustees that the Alpha Home merger will not be going forward at this time.

5. **Town Hall Debrief:** The Trustees discussed the success of the Town Hall including substance of information presented and the brisk schedule.

6. **Standing Team Reports:**

- **D&E** – Wayne Grant said that the year is off to a strong start in all divisions.
- **Worship Arts** – Cindy Marini reported that the Worship Team is preparing to support the major fall productions, *Christmas Shines!* and the hosting of the *Messiah* performance in December.
- **Deacons** – Joe Brooks reported that the Deacon Council will be taking an active role in supporting Upward Basketball.
- **Lay Ministry** – Paige Kyle expressed her excitement that Dick Foster will be leading the team next year.
- **Missions** - Joe Gaydos reported that Habitat for Humanity had been pushed back and trimmed down from prior years.

7. **Update on Outstanding Items:**

- **TriPoint P&P** – Jay Clingman reported that the TriPoint Policies and Procedures have still not come before the Trustees and Church for approval and that priority should be given to this in the next year.
- **Year End Report** - Cindy Marini said that she had only received a few year-end reports from team leaders and encouraged the ex-officio Trustees to submit their reports. She will follow-up with the other administrative ministry team leaders.

8. **New Business:** Jay Clingman thanked the Trustees for the privilege to serve for the past four years and as Chair for the past year. He also thanked each Trustee by name, including Cindy Marini, for service as the Trustee secretary.

At 8:00pm, an Executive Session was called so that the Pastor Relations Team could provide feedback from the Pastor's Accountability Review. The meeting was adjourned at 9:10pm. Dianna Crocker closed with prayer.

Submitted by: Cindy Marini, Trustee Secretary