

## Trinity Baptist Church Trustee Meeting Minutes

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Monday, August 8, 2011  
6:00 PM  
CLC – Grand Room

The regular meeting of the Trustees was held on Monday, August 8, 2011 at 6:00pm with Jay Clingman, Trustee Chair, presiding.

### **In attendance:**

TRUSTEES PRESENT: Paul Bracher, Joe Brooks, Jay Clingman, Dianna Crocker, Joe Gaydos, Wayne Grant, Les Hollon, Ed Howie, Paige Kyle, Cindy Marini, Donna McIlveen, Mel Pankey, Carl Register.

ABSENT: Paige Kyle

STAFF: Ed Nelson, John Carlson GUESTS: Kelley Freeman

Mel Pankey opened the meeting with a short time of reflection before leading in prayer.

- 1. Approval of Prior Minutes.** The minutes of July 7, 2011 meeting were approved.
- 2. Pastor Relations Team Update:** Jay Clingman reminded the Trustees that the feedback form requested by the Pastor Relations Team should be returned to Jay as soon as possible. The PRT will be prepared with an update at the September meeting.
- 3. Update from Church Administrator:** Ed Nelson updated the Trustees on several outstanding matters:
  - He gave a financial summary for the first 44 weeks of the Church year. He also presented a year-end projection for 2010-11. The staff will continue to be very careful with expenditures through the end of the year. Ed also gave a financial update on Grace Coffee Café operations.
  - Ed reported that the staff is almost finished with the 2011-12 Ministry Plan and Budget. He will be meeting with the Personnel Team the following evening to finalize the Personnel budget for next year. The final plan will be presented at the September meeting for approval by the Trustees.
  - Ed said that negotiations with Logston School of Theology are ongoing and that we have presented the school with a letter of intent. The school's soft opening will be in August with 12-15 students anticipated.
  - Ed also reported on discussions with The Downtown Rotary Club. The Rotary's leadership is currently reviewing a contract for weekly luncheons at TriPoint for 49 weeks beginning in September contingent upon the Rotary hiring and reaching agreement with their own caterer. GCC will sell coffee and TriPoint will charge service fees for room usage. Parking continues to be a major issue that Trinity needs to work out with the YMCA. Ed is pursuing those discussions. Paul Bracher asked if The Rotary had considered using the downtown YMCA, which is now closed. It was agreed that Ed would give a brief update on the Rotary discussions at the upcoming Town Hall meeting. It was also suggested that the group who originally met to discuss the Rotary/TriPoint partnership be reconvened and updated as to the discussions.
- 4. Update from the Senior Pastor -** Pastor Les Hollon told the Trustees that transformation of lives is what we're about and celebrated that 18 people had joined Trinity with many others looking at our Church. Les said that 2011-12 should be a breakthrough year for Trinity with the two major initiatives that he and the staff will focus on: Upward Basketball and the Second Sunday morning worship service. The entire Ministry Plan will be presented at a Town Hall on August 28. The Finance Team has also set aside time on Sunday, September 11 following the Business Meeting to nominate At-Large Trustees to be available to talk about next year's budget process with anyone desiring to do so. A Town Hall will be scheduled on October 9 to more fully present and vet the new worship service with the congregation. Les said that it had been a great summer of missions and that the Missions Team has done a great job of blazing the trail with expanded partnership and strategically laying out future mission projects.
- 5. Update of Trustee Charter, P&P Revisions:** Mel Pankey presented a final revision of the proposed changes to the Trustee Policies and Procedures which had been approved by the Governance Team and had been previously furnished to the Trustees for review. Upon discussion, the Trustees unanimously approved the revisions and recommended that they be available for review by the congregation prior to the Annual meeting. The Trustees also

reviewed and unanimously approved the proposed Bylaws changes from the Governance Team. These will be posted to the website and available for review prior to the Annual Meeting.

**6. Review of the Missions Team Policies and Procedures:** Joe Gaydos presented a further revision of the Missions Team P&P which had been approved by the Governance Team. The Trustees were in agreement with all of the changes proposed, except for the appointment of the Missions Team Coordinator. There was discussion as to whether the Missions Coordinator should be appointed in the same manner as other church coordinators: Prayer Room and D&E. It was suggested that since coordinator positions are not considered permanent positions, that the first sentence of page 5 be reworded to say that the “Missions Coordinator is selected by the MMT...” Joe will submit this change to the Governance Team for approval.

**7. Trustee Staff Retreat** – Jay Clingman suggested that scheduling of the joint retreat between the 2010-11 Trustees and the incoming 2011-12 Trustees and Pastoral staff be postponed until the new Trustees are in place so it can be scheduled according to their interest and calendars for such retreat.

**8. Standing Team Reports:**

- **D&E** – Wayne Grant said that the D&E Team and Education staff is excited about the August 28 Sunday School kick-off to the new year for Christian Education programming.
- **Worship Arts** – Cindy Marini told the Trustees of the new initiative from the M&WA area called TBC Music Scholars. She distributed a brochure outlining the scholarship opportunities available for qualified college music students. It is hoped that this program will eventually result in 8 music students working in Trinity’s M&WA areas.
- **Deacons** – Joe Brooks reported that the Deacon Council did not meet in July.
- **Lay Ministry** – Paige Kyle said that her team was still in discussion with the D&E Team about the job description revision of the D&E Team.
- **Missions** - Joe Gaydos reported that many missions activities are moving forward: a return to Ghana this summer, and a missions reunion for November of all TBC folks who have ever participated on the Trinity mission trip, which will hopefully generate missions excitement.

**8. New Business:**

Dianna Crocker mentioned two new items: a special day of prayer led by Pat Coventry and the Prayer Team for the 2011-12 Ministry Plan. Dianna asked the Trustees to submit prayer requests for their ministry teams or areas of service throughout the church. She also updated the Trustees on the “Food, Fun and Friends” ministry that has been occurring at TriPoint throughout the summer “friending and loving kids.”

Cindy Marini said that it was time for Year-End Reports to be requested from the Team Leaders. She will work with the appropriate Church personnel to request these from all administrative ministry teams.

At 8:10pm an Executive Session was called. The meeting was adjourned at 9:20pm. Ed Howie closed with prayer.

Submitted by: Cindy Marini, Trustee Secretary