

**Trinity Baptist Church
Trustee Meeting Minutes**

Monday, January 10, 2011
6:00 PM
CLC – Grand Room

The regular meeting of the Trustees was held on Monday, January 10, 2011 at 6:00pm with Jay Clingman, Trustee Chair, presiding.

In attendance:

TRUSTEES PRESENT: Paul Bracher, Joe Brooks, Jay Clingman, Dianna Crocker, Joe Gaydos, Wayne Grant, Les Hollon, Paige Kyle, Cindy Marini, Donna McIlveen, Mel Pankey.

ABSENT: Carl Register, Ed Howie

GUESTS: Ed Nelson, Church Administrator; Gary Jones

Joe Brooks opened the meeting with a short time of reflection before leading in prayer.

1. **Approval of Prior Minutes.** The minutes of December 6, 2010 meeting were approved.
2. **Update from Church Administrator:** Ed Nelson distributed an Agenda for Business Office Meeting dated 1/7/11 which highlighted the various areas where he has been focusing. He also reviewed the financial report through 12/31/10 including TriPoint and GCC financials. He shared other projects that he and his staff are overseeing:
 - Reorganization of the hospitality and catering department including hiring Chef Michael Bomberg of Spice of Life catering as the new executive chef
 - Key audit throughout the campus
 - Addressing maintenance issues—cleanliness, roof leaks
 - Working with Personnel Team on HR issues and department reorganizations
 - Rock House should be listed for sale in the next few weeks
3. **Update from the Senior Pastor** - Pastor Les Hollon updated the Trustees:
 - He stated that he is very grateful for the work of lay teams in the life of Trinity, i.e. the Lay Ministry team's involvement in putting together the description of duties for the Sanctuary renovation leadership team, the Worship Team providing input for the second Worship Service, the Deacon Council leading out in new ways, the D&E Team and Communications team working with the pastoral staff to implement the 2015 Vision.
 - He reviewed the December 2010 edition of the Trumpet as examples of the various ways Trinity is connecting with different generational groups through the last part of the year. He stated that through all of these activities, we are connecting and gaining traction in many areas of the community.
 - Les said more specifically that the lay ministry team is working with him to put together a leadership team that is representative of our Church to focus and make recommendations for the Sanctuary renovation. This team will conduct a "needs assessment" soliciting feedback from all of the appropriate entities—facilities, finance, stewardship, music and worship, decorating, etc. and reporting back to the Church likely through a Town Hall forum. It is anticipated that the work of this team will be conducted in the spring and early summer.
 - He stated that there is good interest in the Honduras trip scheduled for the summer and that 14 have signed up so far.
4. **Trustee Feedback Survey:** Joe Gaydos distributed the results of the congregational survey. He and the sub-team interpreted the feedbacks as being basically "positive" with fewer people completing the survey than in

the prior year. There was discussion over the various responses and what we can learn from them. Some suggestions from the Trustees were:

- Change the wording in Business Meeting agendas so that recommendations to the Congregation are not coming from the “Trustees” but rather from the ministry team making the proposal
- Create an off-line process for participation for those who do not access computers
- Shift the language of the survey from “Trustee Effectiveness” to “Church Effectiveness”
- Create a list of topics/areas that the Trustees are focusing on or talking about
- Regular reports in Deacon Council meetings and Sunday School classes
- Make copies available in the library of the survey and the survey results
- Email to the congregation thanking the respondents for the feedback

Dianna will write a summary of these results for submission to the Trumpet.

5. **Standing Team Reports:**

- **D&E** – Wayne Grant reported that they are working on the “Building Better Families” conference and looking for creative thoughts on how to publicize it to the community. He stated that the Sunday School division is running well and that his team is continuing their strategic planning sessions with the staff.
- **Missions** – Joe Gaydos reported that his team has been in strategic conversations to align Mission emphases with the 2015 Vision. The team is also organizing the Honduras Trip and partnering with Mark Twain Middle School to meet some of the needs in the community.
- **Worship Arts** – Cindy Marini reported that her team has been active supporting Donn Wisdom in numerous M&WA projects and the upcoming American Boy Choir concert, as well as offering input and support to the new worship service groundwork and early discussions of the sanctuary renovation.
- **Deacons** – Joe Brooks reported that the Deacon Council had great participation in the Winter Wonderland and Morgan’s Wonderland events. Joe emphasized that it’s important to show up and get involved and to say “yes” sometimes.
- **Lay Ministry** – Paige Kyle said that she, Ed Nelson and the Pastor would be meeting to discuss the next steps in moving forward with the sanctuary renovation leadership team. They are also discussing the re-alignment of existing ministry teams.

6. **Trustee Spouse Dinner:** Jay Clingman confirmed that the Trustee Spouse Dinner would be February 15 at 6:30pm at Club Giraud.

7. **Town Hall and Business Meetings** – Jay Clingman announced that both meetings need to be rescheduled. This will be on the agenda for the next Trustee meeting.

8. **Parking Lot:**

- **Revision of Trustee Charter P&P:** Mel Pankey will review the Trustee Charter P&P against the Bylaws and bring a suggested revision to the Trustees for consideration at a future meeting.
- **Revision of the Church Bylaws:** Ken Smith will report at a future Trustee meeting.

9. **New Business.** None.

There was no Executive Session. Dianna Crocket closed with prayer at 7:30pm.

Submitted by: Cindy Marini, Trustee Secretary